

Tipton County Public Library Board of Trustees Minutes

February 12, 2018

Members Present	Members Not Present	Others Present
Terri Newcom (Pres.)	Cathy Ferguson	Cherie Spencer
Pat Waterman (Vice Pres.)		Jason Fields
Lin Beck (Sec.)		Anita Gunning
Cyndi Day (Treas.)		Tracy Brown
Briana McDonough		Sheryl Nierzwick
Jim Powell		Lou Ann Millett

Ms. Newcom opened the regular meeting at 7:00 p.m.

The minutes of the meetings held on January 8th were approved on a motion by Ms. Waterman and a second by Ms. Beck. **Motion carried.**

Claims in the amount of \$353,571.33 were approved on a motion by Mr. Powell and a second by Ms. Waterman. **Motion carried.**

Director's Report: See attached.

Correspondence: Ms. Beck read correspondence that included positive feedback regarding: help with a Civil War ancestry project, children's story time, children's resources, and the library's other resources and programs, in general.

Committee Reports: The Scholarship Committee updated board members regarding upcoming deadlines for students to turn in scholarship applications. The committee anticipates receiving applications for review from the Tipton County Foundation in early March.

Old Business: None.

New Business:

Ms. Brown and Ms. Nierzwick shared their work history, experience, and gave a brief summary of their job responsibilities at the library as requested by the board.

Ms. Spencer reviewed plans for staff in-service day, and indicated that final arrangements for a presenter are in the process of being made.

Ms. Spencer discussed the need for a crosswalk between the county parking lot on the east corner of Court St. and E. Madison St. and the main entrance of the library building in Tipton. Ms. Spencer explained that she and Mr. Fields attended the February 12 meeting of the Tipton City Board of Public Works (BPW) meeting to request a crosswalk be installed on E. Madison St. near the main library's entrance. The city's BPW took the request under advisement.

Ms. Spencer reviewed the quotes for the investment of the Rainy Day Fund Certificate of Deposit (CD) worth \$131,132 maturing on February 26, 2018. Mr. Powell moved that the CD be invested at BMO Harris bank at the 18-month (special) rate of 1.98% or the best rate available. Ms. Beck seconded. **Motion carried.**

Mr. Powell asked for clarification of the board's intent to transfer 2017 funds to the library's Rainy Day fund. After discussion, it was determined that no money should be transferred at this time. Mr. Powell moved that no 2017 funds should be transferred to the Rainy Day Fund in 2018. Ms. Day seconded. **Motion carried.**

Ms. Spencer reviewed the library's 2017 Annual Report to be distributed to the community.

Ms. Newcom asked board members to consider a change in meeting times for the regular meeting. This may be discussed at a future regular meeting.

Ms. Ferguson moved to adjourn the meeting at 7:22 p.m. Ms. Newcom seconded. **Motion carried.**

Juri L. Newcom

President

Cyndi Day (Treas.)

Secretary