

## Tipton County Public Library Board of Trustees Minutes

March 12, 2018

Members Present	Members Not Present	Others Present
Terri Newcom (Pres.)	Lin Beck (Sec.)	Cherie Spencer
Pat Waterman (Vice Pres.)	Cathy Ferguson	Jason Fields
Cyndi Day (Treas.)	Briana McDonough	Anita Gunning
Jim Powell		Michelle Cloum
		Angie Hellman
		Tyson Wheeler
		Susan Parrish, MKM Architecture + Design
		1 Tipton Co. Leadership participant
		1 student
		Lou Ann Millett

Ms. Newcom opened the regular meeting at 7:01 p.m.

The minutes of the meeting held on February 12<sup>th</sup> was approved on a motion by Mr. Powell and a second by Ms. Waterman. **Motion carried.**

Claims in the amount of \$237,507.52 were approved on a motion by Ms. Waterman and a second by Mr. Powell. **Motion carried.**

**Director's Report:** See attached.

**Correspondence:** None.

**Committee Reports:**

Ms. Spencer gave a report for the Banking Committee made up of Ms. Gunning, Mr. Powell, and herself. The committee met with local bank representatives to discuss benefits of banking products available to business customers such as the library. Mr. Powell moved that Ms. Spencer and Ms. Gunning be responsible for establishing banking relationships for the library. Mr. Powell recommended that the banking relationship be reviewed by the board every two years. Ms. Day seconded. After discussion, there was no call to vote on this motion.

**Old Business:** None.

**New Business:**

Ms. Cloum, Ms. Hellman, and Mr. Wheeler shared their work history, experience, and gave a brief summary of their job responsibilities at the library as requested by the board.

Susan Parrish, an interior designer from MKM Architecture + Design based out of Fort Wayne, IN presented a request for proposals (RFP) to the board for the replacement of flooring throughout the library. Ms. Parrish outlined the timeline of the bid process. Ms. Spencer requested that a board member be present at the bid opening on March 23, 2018. The board members present agreed to call an executive session to discuss the bids immediately before the regular meeting on April 9, 2018.

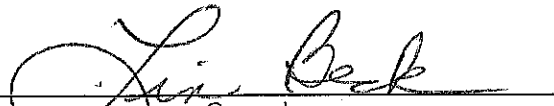
Ms. Newcom led a discussion about changing the time of the regular board meeting. The board members in attendance agreed to postpone further discussion until the full board is present.

Ms. Gunning reviewed the library's investments. Mr. Powell moved that the Rainy Day Fund and Library Improvement Reserve Fund certificates of deposit maturing on March 28, 2018 be reinvested at the six-month rate of 1.25% quoted by First Farmers Bank & Trust, or at the best rate available. Ms. Waterman seconded. **Motion carried.**

Ms. Spencer requested that the library be allowed to close on Friday, May 25, 2018 so that the staff may have an in-service day. Ms. Waterman moved that the library be allowed to close for in-service on that day. Mr. Powell seconded. **Motion carried.**

Ms. Day moved to adjourn the meeting at 8:11 p.m. Mr. Powell seconded. **Motion carried.**

  
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President

  
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Secretary