

Tipton County Public Library Materials Donation Policy

The Tipton County Public Library appreciates and encourages donations of books and other materials which are useful and in good condition.

Ownership of donated items transfers immediately and unconditionally to the library.

Library staff will determine if items will be added to the collection, donated to the Friends of the Library, donated to other institutions, or discarded.

Donated materials shall meet the same criteria as purchased materials for additions to the collection.

Materials will not be accepted with restrictions as to location or use.

Receipts acknowledging donations of materials are given to those who request them. However, the library cannot make any determination as to the value of the donations.

Criteria for Donations

- Materials must be clean and in good condition. Materials that are marked, yellowed, damaged, or have a strong or foul odor will not be accepted.
- Historical materials will be considered on an individual basis.
- Textbooks and encyclopedias will not be accepted.
- Readers Digest condensed books will not be accepted.
- Periodicals will only be accepted on the day of the Friends of the Library Book Sale.