

Tipton County Public Library Board of Trustees Minutes

March 14, 2022

Members Present	Members Not Present	Others Present
Terri Newcom		Jason Fields
Cyndi Day		Kendra Hummel
Pat Waterman		Melissa Bear
Paula McCord		
	Danielle Atkisson	
Crissy Proffitt		
	Brianna McDonough	Lou Ann Millett

Ms. Newcom opened the regular meeting at 6 PM.

Ms. Waterman motioned to approve the February 14, 2022 minutes, seconded by Ms. Proffitt. **Motion carried.**

Ms. McCord motioned to approve March claims for \$111,179.88, seconded by Ms. Proffitt. **Motion carried.**

Director's Report: See attached.

Correspondence: None

Committee Reports: None

Old Business: None.

New Business:

1. 2022 Non-resident fee

The Board reviewed the \$125 non-resident fee, and \$125 is within the required expenditures per capita.

Ms. McCord motioned to approve the non-resident fee of \$125 for 2022, seconded by Ms. Waterman. **Motion carried.**

2. Architect proposal

Mr. Fields shared, the architects need to update the project proposal since materials and service charges have increased. The revised proposal has been postponed until May due to their current workload. The Board requested Mr. Fields forward a copy of the current contract to each board member.

3. Additional Appropriation Resolution

Ms. Waterman motioned to adopt the Resolution for Request for Additional Appropriation of funds of \$275,000 from the LIRF fund and \$85,000 from the Rainy Day Fund, Seconded by Ms. McCord. **Motion carried.**

4. Collection Development Policy update

Ms. McCord motioned to approve the revisions to the Collection Development Policy contingent upon changing the phrase "library district" to "Tipton County", seconded by Ms. Proffitt. **Motion carried.**

5. 2023 Budget Calendar

Ms. Day motioned to approve the 2023 Budget Calendar, seconded by Ms. Waterman. **Motion carried.**

6. Sponsorship Opportunity – Teacher Appreciation


The Tipton Chamber is hosting a teacher appreciation event and is soliciting sponsors. Mr. Fields thought this would be a great way to get involved with the community while promoting the library.

Ms. Proffitt motioned to approve sponsoring the teacher appreciation event through the Tipton Chamber of Commerce at the gold level spending up to \$895 if needed, seconded by Ms. Day. **Motion carried.**

7. Strategic Planning

The Board discussed options for the strategic plan. They decided to use a community survey to start the process. The surveys will be distributed online, at the library, and delivered to community organizations. The survey will be anonymous, and the public may place completed surveys in the drobox.

Ms. Day motioned to adjourn the meeting at 7:25 PM, seconded by Ms. Proffitt. **Motion carried.**



President



Secretary